

**fortyfive  
downstairs**

## **Gallery Technical Specifications**

15 January 2014

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**Artistic Director: Mary Lou Jelbart**

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**Venue: fortyfivedownstairs**

Phone number: (03) 9662 9966

Fax number: (03) 9662 9733

Website: [fortyfivedownstairs.com](http://fortyfivedownstairs.com)

## **Brief Space Description**

fortyfivedownstairs contains two gallery spaces. The large gallery is an open plan space with two pillars in the centre of the room. The small gallery is an open plan space with a single pillar in the middle of the space. The walls in both galleries are painted white and are brick and plaster board. The ceiling is white pressed metal. The floor is hard wood with a glossy finish.

There is a bar which is staffed during opening functions and by special arrangement.

NB: Gaffer taping and screwing into the floor is NOT permitted.

## **Dimensions**

The large gallery space is approx 156sq/m with a total hanging area of 42.9m.

The small gallery is approx 36sq/m with a total hanging area of 20.7m

The ceiling height is 4340mm from the floor. The structural pillars are 200mm x 180mm.

Floor plans of the gallery space and exhibition hanging guides are below.

## **Rig**

The rig in the large gallery is made up of dead-hung 48mm aluminium pipes. It contains 24 patchable power points. The rig is 3840mm from the floor. The ceiling is 4340mm from the floor.

Maximum point load per bar 25Kg

Maximum load per bar between structural beams 50Kg dead load

Maximum Grid Load 700Kg

There is no aluminium rig in the small gallery.

## **Seating Capacity (for functions)**

Seating capacity on floor: 150 pax (additional seating requires sub-hiring of seating)

Cabaret capacity: 80 pax (There are 8 cabaret tables in house stock, additional tables will need to be sub-hired)

## **Tables, Chairs and Cushions**

The following are available by arrangement:

7 White tables with reinforced frame 750mm x 1550mm x 750mm high

2 Beige trestle tables 750mm x 1800mm x 750mm high

2 Black trestle tables 750mm x 1800mm x 750mm high

8 Round Black marble pattern tables 600mm diameter x 730mm high

100 Black fold out chairs.

## Access Equipment

### Elevated Work Platform

There are no EWP's in the venue due to floor loadings.

### Ladders

1x Aluminium A frame 2.4m

1x Aluminium A Frame 4.87m

## Hanging Equipment

There is an exhibitor's kit behind the bar at the front of the gallery comprising: one hammer; sandpaper and sanding block; a paint brush; a drop cloth; and a bucket for cleaning the brush. You will need to provide your own nails and any specialist tools for hanging as well small numbers to go next to your works.

## Plinths

There are a number of plinths of various sizes in stock at the venue. The plinths made from chipboard and are white.

All plinths must be painted back to white at the conclusion of the exhibition period.

## Loading Dock

fortyfivedownstairs permits the use of the Flinders Lane entrance for loading art work on bump-in and bump-out days. There is 15 minute parking available in front of fortyfivedownstairs main entrance on Flinders Lane.

Alternatively rear access to the venue is available from Spark Lane. Spark Lane is located off Flinders St between the Hotel Lindrum and Secure Parking. Access to gallery is via rear stairwell.

|                       |             |
|-----------------------|-------------|
| Front Door Dimensions | 2014mm High |
|                       | 960mm Wide  |

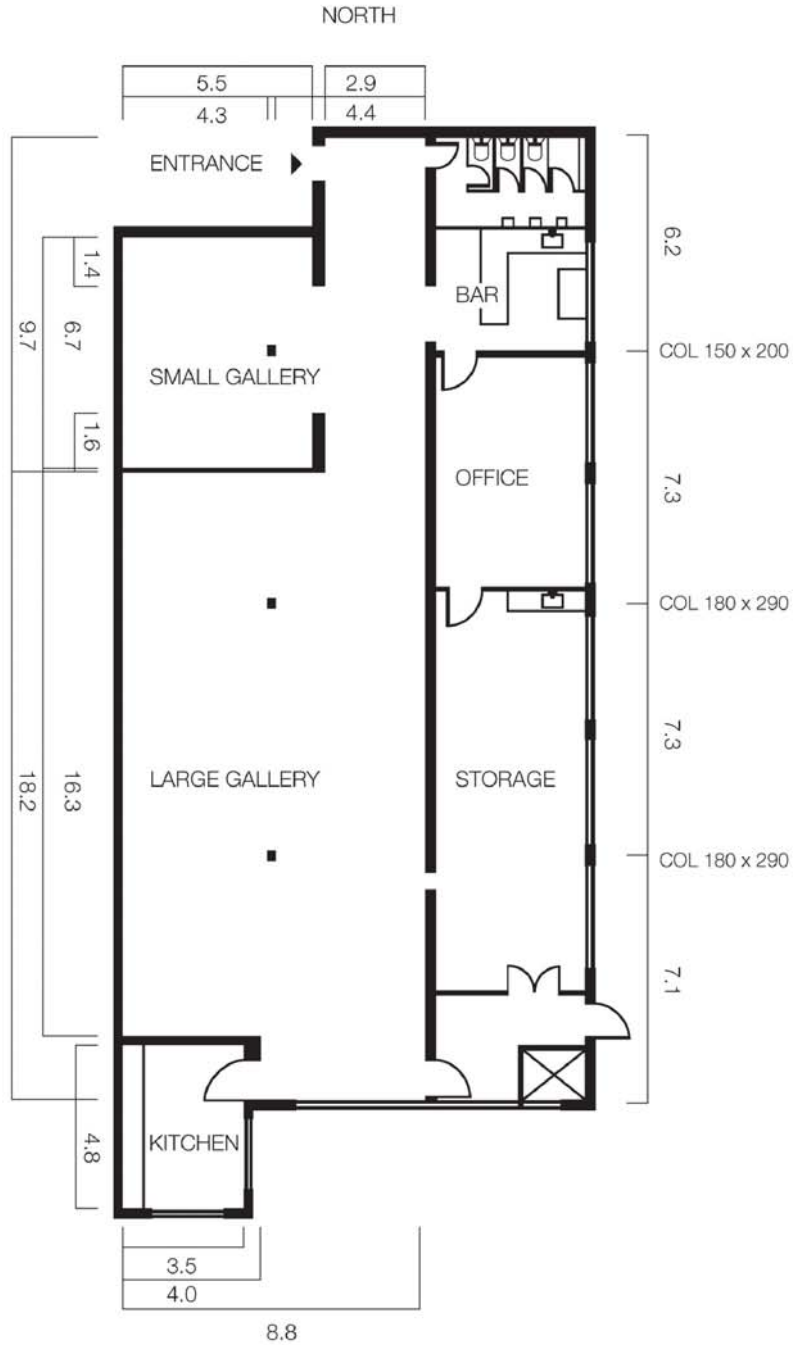
|                      |             |
|----------------------|-------------|
| Rear Door Dimensions | 2000mm High |
|                      | 1000mm Wide |

## Fire Exits & Exit Lights

Two means of evacuation must be visible at all times. Exit routes must be kept clear of obstruction. Exit lights must not be tampered with in any way.



# Floor Plan



GRID HEIGHT 3840 mm  
CEILING HEIGHT 4340 mm



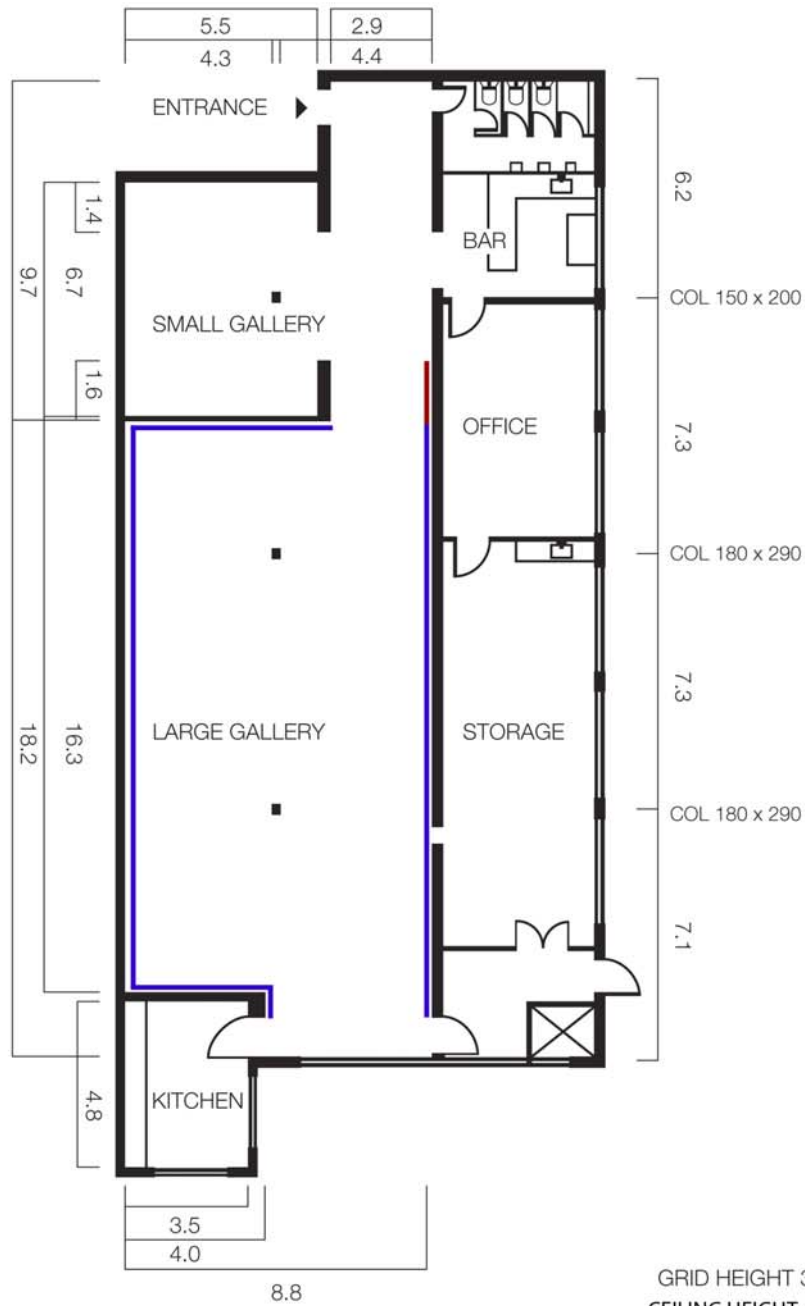


### Large Gallery hanging guide

**KEY**

- = space allocated for artwork
- = space allocated for vinyl cut

NB: Exhibitors please do not hang artwork on walls that are not marked on this map with a blue line.



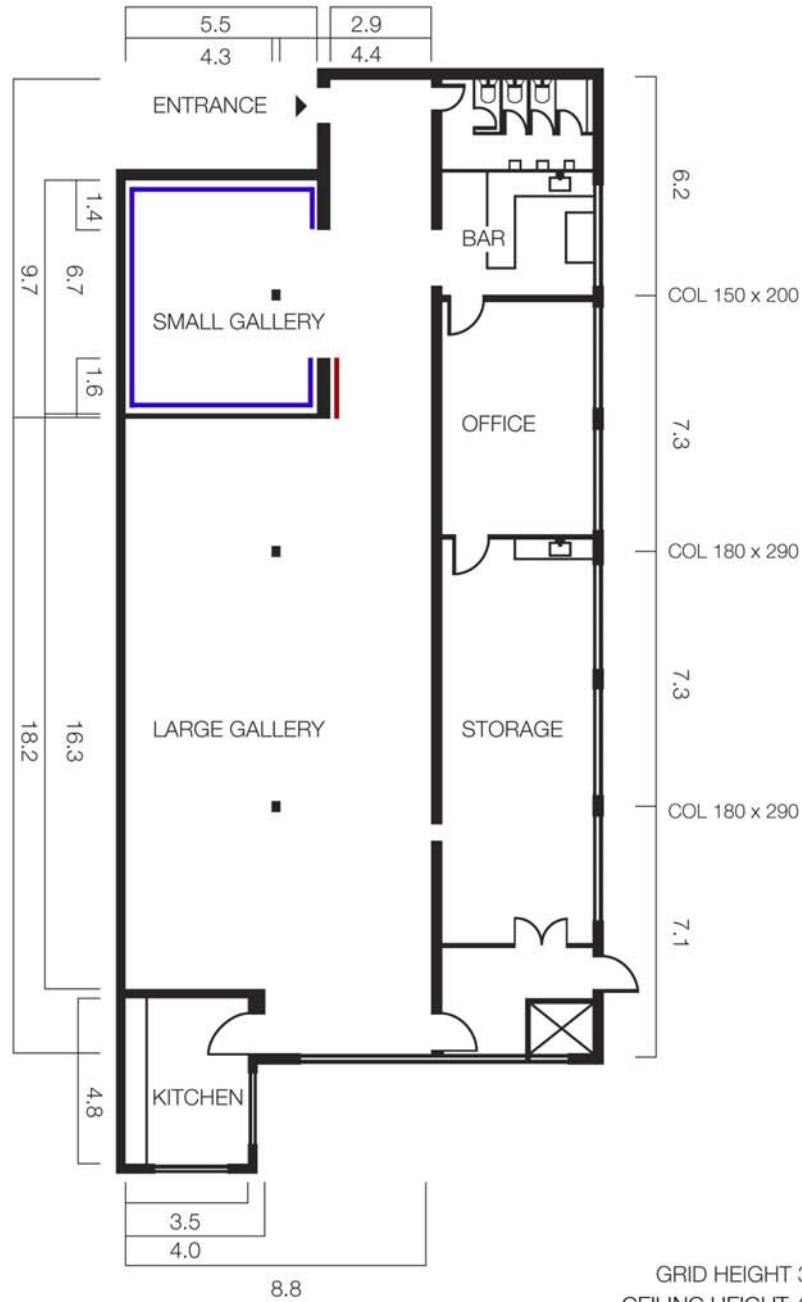


### Small Gallery hanging guide

**KEY**

- = space allocated for artwork
- = space allocated for vinyl cut

NB: Exhibitors please do not hang artwork on walls that are not marked on this map with a blue line.



GRID HEIGHT 3840 mm  
CEILING HEIGHT 4340 mm



## Lighting

fortyfivedownstairs has a limited stock of lighting fixtures. The Large Gallery has a focused wall wash of daylight balanced light. The Small Gallery uses low voltage Tungsten Dichroic fittings.

## Power

3 Phase Outlets

1x 32amp 3 Phase outlets in lighting control box

2x 32amp 3 Phase outlets in lighting patch room

General Power Outlets

10x 10A double lighting outlets on the floor (see Power Map page 7)

## Cabling

No extensions available

Looms

No looms available

3 phase Extensions

No 3 phase extensions available

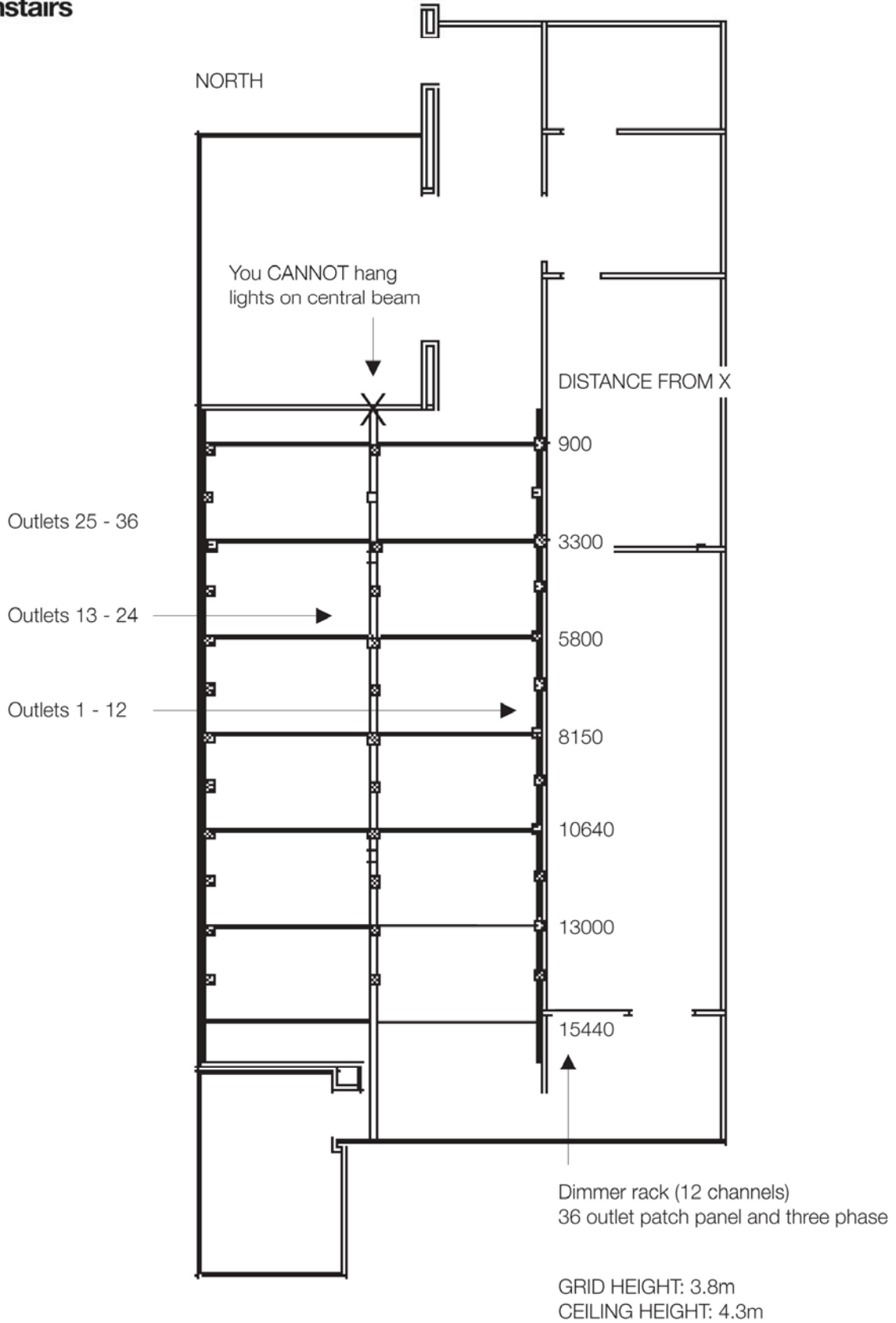
## Room Luminaire

### Large Gallery

| Make    | Model | Detail / Accessories          | Watt | Qty |
|---------|-------|-------------------------------|------|-----|
| Selecon | Wing  | Daylight balanced Flood light | 75   | 16  |
|         |       |                               |      |     |

### Small Gallery

| Make    | Model    | Detail / Accessories | Watt | Qty |
|---------|----------|----------------------|------|-----|
| Philips | Dichroic | Tungsten Spot light  | 50   | 18  |
|         |          |                      |      |     |





## Audio

### Location

Two zones: Small gallery and Large gallery.

### Control & Amplification:

Primary Mixer / Amplifiers  
TOA A1724

### Speakers:

FOH Speakers  
6x Bose 302

### Microphones / Playback:

| Make   | Model           | Detail / Accessories | Use    | total |
|--------|-----------------|----------------------|--------|-------|
| Shure  | Wireless Beta58 | Microphone clips     | Vocals | 1     |
| Tascam | CD160           | Single CD Player     | Music  | 1     |
|        |                 |                      |        |       |
|        |                 |                      |        |       |

### Accessories:

| Item              | Model       | Detail / Accessories | total |
|-------------------|-------------|----------------------|-------|
| Microphone stands | Tripod base | With boom arm        | 1     |
|                   |             |                      | 1     |
|                   |             |                      |       |

### Line Patching:

No Audio patching in the Venue

### Audio Visual

#### Projectors

No Projectors Available

#### Screens

No Projection Screens Available

#### AV Playback Equipment

No Playback Equipment Available

### Projector Rigging Points:

Projectors can be rigged from any lighting bars within the Grid.

### Additional Facilities and Information

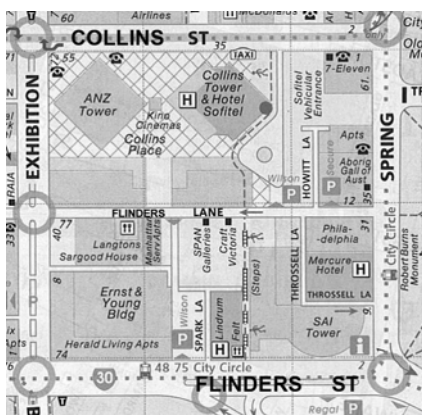
#### Sub-Hired Equipment

Additional equipment can be sub-hired through the venue at an extra cost. Contact the technical coordinator for details.

**Venue Contacts:**

Venue Address 45 Flinders Lane, Melbourne, 3000

Venue Postal Address 45 Flinders Lane, Melbourne, 3000



**Venue Contact Details**

Phone Number (03) 9662 9966

Email Address [info@fortyfivedownstairs.com](mailto:info@fortyfivedownstairs.com)

Fax Number (03) 9662 9733

## **Lock Up**

Hirers are issued keys to the space at the commencement of their bump-in, venue access is by prior arrangement with gallery staff. As any noise in the gallery can interfere with performances taking place in the theatre below please check with gallery staff if access is needed outside gallery opening hours.

Keys must be returned to the gallery office no later than one week after the end of the exhibition. Lost keys incur a charge of \$500.00

It is the hirer's responsibility to ensure a secure gallery at all times. The venue will take no responsibility for lost or stolen goods should the space be left unsecure.

Hirer's Keys do not give you access to the Theatre level or the Spark Lane entrance. Access from Spark Lane is from the inside only. Enter from Flinders Lane open the front of the venue, cross to the rear and open door. Please remember however to secure both this door before you leave it unattended, should they close you will need to return to Flinders Lane to re-enter the building.

It is recommended if you are working alone outside normal gallery hours to keep all doors closed at all times. Exit is still possible once locked.

When exiting the building please ensure the following:

- All equipment, including the 3phase power, is switched off.
- All heaters and/or air-conditioners are turned off.
- Check and throw away any incidental rubbish from venue.
- Ensure fire escape door is closed and locked.
- Ensure all windows are closed and locked where possible.
- Check bathroom is empty, throw away any incidental rubbish, ensure lights are off and doors are shut.
- Ensure all lights are switched off in venue.
- Bar fridge is left ON

## **Occupation Health and Safety:**

Public and Hirer safety is of utmost importance at fortyfivedownstairs. fortyfivedownstairs reserves the right to refuse public admission to the space should the space be potentially hazardous, until standards are met.

## **Testing and Tagging Policy**

All electrical equipment brought in by the hirer's must be tested and tagged. Our technical co-ordinator is qualified to test and tag your equipment, for a fee. If you require this service it must be discussed prior to bump-in as PAT tester will need to be outsourced.

## **Rigging**

Rigging of overhead items must be done by a fully qualified rigger. A copy of their current ticket must be provided upon request.

## **Smoking**

fortyfivedownstairs is a non smoking venue. Under no circumstances should exhibition personnel or guests smoke anywhere in the building (including dressing rooms and toilets).

## **Alcohol**

No alcohol can be consumed outside of the gallery space under law. Exhibition personel who work with alcohol in their system do so at their own risk, and are not covered under venue insurance.

Any breach of the venue's liquor license is treated very seriously and may result in the cancellation of your hire.